

ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
MAY 27, 2025

Approved 6-17-25

11:30 AM - 1:00 PM

MH-141

Present: Bono, Childers, Gradilla, Jarvis, Kanel, Kleinjans, Swarat, Wood  
Absent: Graewingholt, Milligan

**I. CALL TO ORDER**

- Chair Jarvis called the meeting to order at 11:30 am.

**II. URGENT BUSINESS**

- No urgent business.

**III. ANNOUNCEMENTS**

- No announcements.

**IV. APPROVAL OF MINUTES**

- M/S/P (Wood/Swarat) Motion to approve the minutes. Minutes passed.  
4.1 EC Minutes 5-20-25 (draft)

**V. CHAIR'S REPORT**

- I had a conversation with Cecil Chik about getting more faculty involved in the cultural celebrations. Cecil said they beginning to institutionalize reaching out the Faculty Staff Association.

Suggestions:

- (Swarat) They should advertise it more to welcome faculty to be present.
  - (Jarvis) I will invite Cecil to an Exec summer meeting, and we can discuss how to get better faculty presence.
  - (Kleinjans) For those celebrations with limited spaces, have a link for faculty to sign up.
- President Rochon will attend our August 12<sup>th</sup> Exec meeting. In my last meeting with him, I suggested bringing back the meeting Exec used to have with the Cabinet.

**VI. STAFF REPORT**

- No report.

**VII. UNFINISHED BUSINESS**

7.1 Faculty Committee Assignments for Standing Committees and Misc. Boards, AY 2025-2026

- Exec continued working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive acceptance, the faculty member's name will be added to the consent calendar for the August 28th Senate meeting.

**VIII. NEW BUSINESS**

8.1 Liaison Choices 2025-26

- Executive Committee reviewed and revised the liaison assignments to make sure there was a liaison on each standing committee.

8.2 Ad Hoc Appeals Board - (Discussion item)

- (Jarvis) The Appeals Board needs to have an Ad Hoc Appeals Board to hear spring semester grade appeals. We will ask the existing Appeals Board members to serve on the summer committee.

8.3 Calendar AS Mtgs F 2025 - SP 2026 (draft)

- Exec reviewed the proposed draft calendar, no changes made. The calendar will be approved at the August 28<sup>th</sup> AS meeting.

8.4 Orientation for Committee Chairs [A Friday in September, an AM/PM session]

8.5 AA/AS Annual Retreat, Fall 2025 - Date TBD / Topic: Artificial Intelligence

8.6 UPS Documents for Review AY 2025-26

**IX. ADJOURNMENT**

- Meeting adjourned at 1:00 pm.